



City of Vacaville

BUSINESS LICENSE FEE SCHEDULE

Fees paid annually

- For the majority of businesses, the Business License fee is based on the tier for the number of people in your company working in Vacaville. If an owner is the only person working in the business, the fee is based on one person working in the business.
- The fee is also based on the type of business. If you are not sure of your business category, please contact our office at (707) 449-5129. The City uses the following categories:

SERVICE - Bookkeeper, janitorial services, pet grooming, etc.

RETAIL, WHOLESALE, & MANUFACTURING - Restaurants, video stores, carpet sales, etc.

CONTRACTORS - Construction activities, carpenters, roofers, general contractors, etc.

PROFESSIONAL - Computer consultant, realtor, accountant, physician, etc.

- Locate your Business License annual fee below, based on the tier for the number of people working in the business in Vacaville, and the type of business activity:

TIER No. of Employees in Vacaville	ACTIVITY			
	Service	Retail, Wholesale, & Manufacturing	Contractor	Professional
1	\$ 65.00	\$ 65.00	\$ 65.00	\$ 90.00
2-5	\$135.00	\$135.00	\$135.00	\$160.00
6-12	\$190.00	\$190.00	\$190.00	\$215.00
13-25	\$270.00	\$270.00	\$270.00	\$320.00
26-50	\$355.00	\$355.00	\$355.00	\$405.00
51-100	\$575.00	\$575.00	\$575.00	\$625.00

Please contact our office if the number of employees exceeds 100.

REDUCED FEES ARE AVAILABLE FOR A BUSINESS OPERATED FROM A VACAVILLE RESIDENCE ONLY.

If your annual gross income (estimated) from this business activity is between \$1,000 and \$2,500, use this chart to locate your reduced Business License fee:

TIER No. of Employees in Vacaville	ACTIVITY			
	Service	Retail, Wholesale, & Manufacturing	Contractor	Professional
1	\$ 40.00	\$ 40.00	\$ 40.00	\$ 52.50
2-5	\$100.00	\$100.00	\$100.00	\$110.00

EXEMPTION FROM THE BUSINESS LICENSE FEE FOR BUSINESSES OPERATED FROM A VACAVILLE RESIDENCE ONLY - If your annual gross income (estimated) from this business activity is less than \$1,000, you are exempt from this fee.

- **NON-PROFIT STATUS** - If your business has non-profit status with the State of California, please provide this proof with your application so that Business License fees may be waived.
- **VENDING COMPANIES** will pay a base fee of \$15.00 for the initial Business License fee. Renewal of the Business License will require a fee of \$15.00, plus an amount equal to \$1.15 for each \$1,000 of gross sales in the previous 12-month period.
- **APARTMENTS** will pay a Business License fee of \$4.00 per unit with a maximum amount of \$350, plus \$52.20 per unit in excise tax, unless the business contacts this office to select another option for collecting the excise tax. If another option is selected, the fee will be based on \$4.00 per unit only.
- **MOBILE HOME PARKS** will pay a Business License fee based on \$2.00 per unit with a maximum amount of \$350, plus \$52.20 per unit for excise tax, unless the business contacts this office to select another option for collecting the excise tax. If another option is selected, the fee will be based on \$2.00 per unit.
- **MOTELS** will pay a Business License fee of \$3.00 per unit.
- **TAXICABS** must register with the City Manager's office and the Vacaville Police Department prior to submitting an application.
- **HANDYMAN** - Job must gross under \$500, including labor and materials.